



# Camberwell Girls Grammar School

*An Anglican School from Pre-Prep to Year 12*

## FEES & BUSINESS REGULATIONS

CRICOS: 00141J

### 2012 INTERNATIONAL FEES

YEAR LEVEL	ANNUAL FEE	BY INSTALMENT (x 2)	FEE IF PAID IN FULL BY 15 NOVEMBER
Junior School	\$17,135.00	\$8,567.50	\$16,620.00
Years 7, 8 & 9	\$22,475.00	\$11,237.50	\$21,800.00
Years 10, 11 & 12	\$25,826.00	\$12,913.00	\$25,051.00

#### Tuition fees do not include:

- Textbooks (approximately AU\$400 - \$600 depending on year level)
- School Uniforms (approximately AU\$600 - \$1,000 or approximately AU\$400 second hand)

### TERMS & CONDITIONS

#### STUDENTS

Camberwell Girls offers approximately 35 places to international students at any one point in time. These places are available to students who are not Australian Citizens, New Zealanders or Australian Permanent Residents and are students who hold a student visa.

#### CONFIRMATION OF ENROLMENT (COE)

A non-refundable Enrolment Confirmation Fee of AU\$650 plus one semester's (half year) tuition fees are to be paid in advance in two instalments prior to each semester.

- AU\$11,237.50 per semester for Years 7 - 9 (Senior School)
- AU\$12,913.00 per semester for Years 10 - 12 (Senior School)
- AU\$8,567.50 per semester for Junior School

Please note that students entering from China pay these fees once they have passed the initial provisional visa application stage.

The Confirmation of Enrolment Form (for visa application) will be sent to the applicant once the Enrolment Confirmation Fee and one semester's tuition fees have been received by the School.

#### RESOLUTION OF STUDENT GRIEVANCES

If a student has a grievance of any sort in relation to her schooling, she should follow the procedures as outlined in this document. The student should discuss the issue with the Head of Pastoral Care. If the matter is not resolved satisfactorily it should be brought to the attention of the Principal. Failing that, the School's Grievance Officer has been appointed to be brought into a panel meeting to resolve the issue. The panel would consist of the Principal, the International Student Coordinator, the Grievance Officer and the student.

## Camberwell Girls Grammar School

*Senior Campus: 2 Torrington Street, Canterbury, Victoria, 3126 Phone: +61 3 9813 1166*  
*Junior Campus: 4 Mont Albert Road, Canterbury, Victoria, 3126 Phone: +61 3 9813 1965*

[www.camberwellgirls.net](http://www.camberwellgirls.net)



## CHANGE OF STATUS

The School's policy is that if a student obtains Australian Residency status prior to the end of Semester 1, the student will be charged local fees for the year. If the change in status occurs after the end of Semester 1, then local fees will be charged from the beginning of the following year.

## HOMESTAY

Homestay and Guardianship is organised independently of the School through the School's Agent - Bellcare International. The School will maintain on file for each enrolled international primary level student either evidence, from the relevant pages of a passport, that the student is a child of a full-fee paying international student, or a letter from the parent(s) of the student addressed to the School in which it is stated that he or she approves the homestay arrangements in Australia.

## COMPULSORY FEES

### **Application Fee**

There is no Application Fee for international Full-Fee students.

### **Enrolment Fee**

The non-refundable Enrolment Confirmation Fee is AU\$650.

### **Tuition Fees**

Tuition fees include compulsory medical cover under Medibank Private, Ambulance cover, Victorian Curriculum & Assessment Authority (VCAA) fees for Years 11 and 12, extra English Language support within our English Language Centre, and all excursions and camps for the relevant year level. Tuition fees are reviewed annually.

## NON COMPULSORY FEES

Optional extra private tuition in musical instruments; and  
Art materials for students taking Art.

## FEE PAYMENT POLICY

Tuition fees are payable in advance prior to enrolment. Due dates for payments are 15 November 2011 and 15 May 2012. Both parents are jointly and severally liable for payment of all fees and charges.

## FEE DISCOUNT

A 3% discount is available when the full year's payment is made by 15 November 2011.

A 10% reduction is available for the second sibling attending the School concurrently.

## REFUND POLICY

The Enrolment Confirmation Fee is non-refundable. Tuition fees which have been paid will be refunded if a student is unable to obtain a visa. Evidence of inability to obtain the visa must be provided.

Prior to commencement at the School, if written notice of withdrawal is received by the Admissions Office at least two months prior to the date of entry offered, tuition fees already paid will be refunded in full. There will be no entitlement to any refund of tuition fees already paid or payable if written notice of withdrawal is not received by the Admissions Office at least two months prior to the date of entry offered.

A semester's notice in writing to the Principal is required in respect of a withdrawal of a student once a student has commenced at the School. Tuition fees paid for a semester will be refundable if written notice of withdrawal from the School or from any special subject is received by the Admissions Office on or before the first day of the previous semester, otherwise there is no entitlement to any refund of tuition fees already paid or payable. Once a semester has commenced, there is no entitlement to any refund of fees paid or payable for that semester. [This agreement does not remove the right to take further action under Australia's consumer protection laws.]

## BANK DETAILS

Payments may be made by Bpay, cheque, cash, Visa or Mastercard or directly to the School Account through bank transfer to:

**Account Name:** Camberwell Girls Grammar School  
**Bank:** National Australia Bank  
**Branch Address:** 330 Collins Street MELBOURNE VICTORIA AUSTRALIA 3000  
**BSB Number:** 083 004  
**Account Number:** 11792 4127

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